



Remote Education Policy 2021-22

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Remote Education Policy 2021-22

1. Aims and purpose

This Remote Education Policy aims to:

- Ensure consistency in the approach to remote learning for pupils who are not in school
- Support effective communication between the school and families

2. When does the policy apply?

This policy applies to two scenarios:

- A child (and their siblings if they also attend West Hampstead Primary School) is absent because they, or a member of their household, have symptoms of Covid-19 and the household is required to self-isolate. The rest of their school bubble or hub are attending school as normal.
- A child's bubble or hub is not permitted to attend school because they, or another member of their bubble or hub, have tested positive for Covid-19.

4. Home and School Partnership

West Hampstead Primary School is committed to working in close partnership with families and recognises each family is unique and because of this, remote education will look different for each family in order to suit their individual needs.

Where possible, it is beneficial for children to maintain a regular and familiar routine for each 'school day' they are at home. We would encourage parents to support their children's work and find an appropriate place for them to work with good levels of concentration.

All children sign an 'Acceptable Use Policy' at school, which includes e-safety rules, and this applies when children are working on computers at home too.

5. Remote Education at West Hampstead

This policy applies to two scenarios:

Scenario 1:

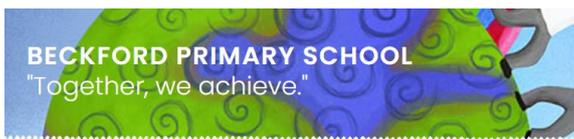
A child (and their siblings if they also attend West Hampstead Primary School) is absent because they are awaiting test results and the household is required to self-isolate. The rest of their school bubble/hub are attending school and are being taught as normal.

If your child is unable to come to school because they are self-isolating, we will be providing learning resources through the *Oak National Academy*. This is a new resource, which has come recommended by the Department for Education

This resource has high-quality videos and lesson resources to support your child at home and is in line with the national curriculum taught in school. The lessons are age appropriate, but we must be clear that, unlike our recent provision on Google Classroom, the lessons have not been personalised for our children.

You will find a link to these resources on our school website. There is no need to login, simply select your child's year group and get started. Here is a step-by-step guide to this email to help you:

1. Go to <https://www.westhampstead.camden.sch.uk/>
2. Scroll down and click the 'Oak National Academy' link.



SCHOOL OPEN

Latest Updates

Home Learning

[Oak National Academy](#)

3. The link will take you to the following page. Select the link <https://classroom.thenational.academy/schedule-by-year>.



HOME > NEWS & EVENTS > NEWS

HOME LEARNING

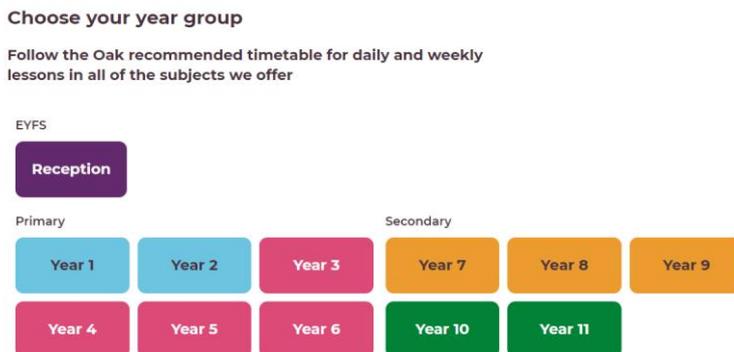
Oak National Academy

If your child is unable to come to school because they are self isolating, please use the link below to access the Oak National Academy. This resource has high-quality videos and resources to support your child at home and is in line with the national curriculum taught in school.



<https://classroom.thenational.academy/schedule-by-year>

4. You will then see the following page. Select the year group your child is in to get started.



Scenario 2:

A child's bubble or hub is not permitted to attend school because they, or another member of their bubble or hub, have tested positive for Covid-19.

In this scenario, the following will happen:

The children will receive lessons on Google Classroom.

What is Google Classroom?

Google Classroom is a free web service, developed by [Google](https://www.google.com), for schools, that allows learning to continue at home. The primary purpose of Google Classroom is to streamline the process of sharing files between teachers and students.

The teaching staff will be providing an online version of the 'West Hampstead Curriculum'. Work will become available from 9am on the first full day of isolation. It would be great if you could provide your children with a set place for them to work.

Although we realise that every family has different circumstances, it is important, if possible, to try and give the children a familiar routine.

We are suggesting that they follow a timetable similar to the school routine. At 9am at least four activities will appear on Google Classroom for your children to complete. Their teacher will be available to give feedback between 9 -10am.

The West Hampstead Primary Approach to Remote Learning

At West Hampstead Primary School, we have a 'blended' approach to remote learning. This approach features a 'blend' of 'live' learning and independent activities. After consulting our community in Spring 2021, we decided on this approach as it offers a mixture of guidance and flexibility for our families.

What are the principles of our approach?

Pupils receive meaningful and ambitious assignments each day in different subjects.

- ▶ Remote tasks are as challenging as tasks set in school and the level of work is pitched correctly.

Teachers teach a planned and well-sequenced curriculum to pupils learning remotely.

- ▶ All staff are expected to follow the existing curriculum.
- ▶ However, many children are also provided with activities to 'fill gaps'.
- ▶ Children experience the same topics and units as they would usually.

Delivering the Curriculum

- ▶ We have taken a 'blended' approach to delivering remote learning.

Our provision consists of a mixture of:

- ▶ 'Live' teaching sessions
- ▶ 'Live' check ins to explain the tasks and/or give feedback
- ▶ Filmed teaching
- ▶ 'Live' group work
- ▶ Published online videos

We set clear and reasonable expectations on how regularly teachers will check work and provide timely and frequent feedback, and pupils are clear about these expectations.

- ▶ All work is marked and children receive feedback.
- ▶ Teachers use the google classroom 'stream' to celebrate work completed and good examples of work. They also use it to target and encourage children to complete work.
- ▶ Good work is shared in assembly

Following Department for Education guidelines, we provide, on average, at least:

- ▶ 3 hours of remote learning per day for Key Stage (KS)1, with less for younger children
- ▶ 4 hours per day for KS2
- ▶ This includes both recorded or live direct teaching time, and time for pupils to complete work independently.

Teachers plan a remote programme that is of similar length to the core teaching pupils would receive in school.

For KS1, this includes:

- ▶ A daily phonics lesson
- ▶ A daily English lesson
- ▶ A daily Maths lesson
- ▶ A daily Reading lesson
- ▶ A daily wider curriculum lesson (Topic/Science/RE/PSHE)

For KS2, this includes:

- ▶ A daily English lesson
- ▶ A daily Maths lesson
- ▶ A daily Reading lesson
- ▶ A daily wider curriculum lesson (Topic/Science/RE/PSHE)
- ▶ Additional Spelling/handwriting/phonics lessons
- ▶ Additional group sessions for children who are falling behind

Pupils receive clear, frequent explanations of new content from teachers or through high-quality curriculum resources or videos

- ▶ Every lesson features a clear explanation at the start of the video or 'live' session.
- ▶ This is reinforced by regular 'check ins' across the week.
- ▶ Some check-ins are used to go over the day's learning, while others are lesson specific.

Lessons often contain opportunities for interactivity.

- ▶ Every lesson features a clear explanation at the start of the video or 'live' session.
- ▶ This might include questioning, eliciting and reflective discussion, and helps create a sense of belonging.
- ▶ This might be in the 'check in', on the 'stream' or in a group discussion.

All year groups have specific timetables for the week, which indicate when sessions are 'live' or independent.

Sample Reception Timetable:

	Monday	Tuesday	Wednesday	Thursday	Friday
9.15-9.30	Daily check in Finger Gym	Daily check in Finger Gym	Daily check in Finger Gym	Daily check in Finger Gym	Daily check in Finger Gym
	Guided Reading Group	Guided Reading Group	Guided Reading Group	Guided Reading Group	Guided Reading Group
9.30 -10.30	Miss Gafa and Miss Armson available to look at work and answer questions	Miss Gafa available to look at work and answer questions (Miss Armson at school)	Miss Gafa and Miss Armson available to look at work and answer questions New Bug Club book day!	Miss Armson available to look at work and answer questions (Miss Gafa at school)	Miss Gafa and Miss Armson available to look at work and answer questions
11.00 – 11.45	Whole Class Phonics	Whole Class Phonics	Whole Class Phonics	Whole Class Phonics	Whole Class Phonics
11.45 – 12.30	Miss Gafa and Miss Armson available to look at work and answer questions	Miss Gafa available to look at work and answer questions (Miss Armson at school)	Miss Gafa and Miss Armson available to look at work and answer questions New Bug Club book day!	Miss Armson available to look at work and answer questions (Miss Gafa at school)	Miss Gafa and Miss Armson available to look at work and answer questions
12.30-1.30	L	U	N	C	H
1.30-2.00	Whole Class Maths	Whole Class Maths	Whole Class Maths	Whole Class Maths	Whole Class Maths
2.00-2.30	Phonics Catch Up groups	Phonics Catch Up groups	Phonics Catch Up groups	Phonics Catch Up groups	Phonics Catch Up groups
2.30-3.00	Miss Gafa and Miss Armson available to look at work and answer questions	Miss Gafa available to look at work and answer questions	Miss Gafa and Miss Armson available to look at work and answer questions	Miss Armson available to look at work and answer questions	Teacher preparation time for next week, any work submitted after 12.30 will be marked on Monday morning.
3.15 – 3.30	Story Time	Story Time	Story Time	Story Time	HT Assembly

Sample Year 2 Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
9.15-9.30	Daily check in	Daily check in	Daily check in	Daily check in	Daily check in
	Whole Class Phonics	Whole Class Phonics	Whole Class Phonics	Whole Class Phonics	Whole Class Phonics
	Guided Reading Group BLUE	Guided Reading Group – GREEN	Guided Reading Group - RED	Guided Reading Group – ORANGE	Guided Reading Group - PURPLE
9.30 -10.30	Independent English Task	English Task	English Task	English Task	English Task
11.00 – 11.45	Whole Class Maths	Whole Class Maths	Whole Class Maths	Whole Class Maths	Whole Class Maths
11.45 – 12.30	Independent Maths Task	Independent Maths Task	Independent Maths Task	Independent Maths Task	Independent Maths Task
12.30-1.30	L	U	N	C	H
1.30-2.00	Science	Topic	RE	PSHE	HT Assembly
2.00-2.30	Phonics Catch Up groups	Phonics Catch Up groups	Phonics Catch Up groups	Phonics Catch Up groups	Phonics Catch Up groups
2.30-3.00	Independent Task	Independent Task	Independent Task	Independent Task	Teacher preparation
3.15 – 3.30	Story Time	Story Time	Story Time	Story Time	Story Time

Sample Year 6 Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
9.15-9.30	Daily check in	Daily check in	Daily check in	Daily check in	Daily check in
	Reading Lesson	Reading Lesson	Reading Lesson	Reading Lesson	Reading Lesson
9.30 -10.30	Independent English Task	English Task	English Task	English Task	English Task
11.00 – 11.45	Whole Class Maths	Whole Class Maths	Whole Class Maths	Whole Class Maths	Whole Class Maths
11.45 – 12.30	Independent Maths Task	Independent Maths Task	Independent Maths Task	Independent Maths Task	Independent Maths Task
12.30-1.30	L	U	N	C	H
1.30-2.00	HT Assembly	Topic	RE PSHE	Science	Achievement Assembly
2.00-2.30	Reading Catch Up groups	Reading Catch Up groups	Reading Catch Up groups	Reading Catch Up groups	Reading Catch Up groups
2.30-3.00	Independent Task	Independent Task	Independent Task	Independent Task	Teacher preparation
3.15 – 3.30	Story Time	Story Time	Story Time	Story Time	Story Time

- If the class teacher is not well enough to work, then links to lessons on BBC Bitesize, the Oak Academy and other resources regularly used in school will be sent home for children to complete.

5. Keeping in touch with pupils and their parents

- Parents can email class teachers and the Senior Leadership Team via the office email address: admin@westhampstead.camden.sch.uk
- The Head Teacher, Deputy Head Teacher or Assistant Head Teachers will deal with complaints in line with our complaints procedures.

Staff can expect pupils learning remotely to:

- Be contactable during the school day.
- Complete work to the deadline set by teachers.
- Seek help should they need it between 11.30am and 12.30pm from their class teacher on the 'class stream'.
- Alert teachers if they are unable to complete their work for any reason.

Staff can expect parents with children learning remotely to:

- Make the school aware if their child is sick or otherwise cannot complete their work.
- Seek help from the school should they need it.
- Be respectful when making any complaints or concerns known to staff.