

Remote Education Policy 2020-21

	Name	Signature		Date
Prepared by:	Sam Drake Headteacher	San ford	k	
Checked and Reviewed by:	C&S committee			18.11.20
Approved by:	Name: Madhavan Raman, Chair of Governing Body	Machine Rom	Machen Roman 02.12.20	
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Remote Education Policy 2020-21

1. Aims and purpose

This Remote Education Policy aims to:

- Ensure consistency in the approach to remote learning for pupils who are not in school
- Support effective communication between the school and families

2. When does the policy apply?

This policy applies to two scenarios:

- A child (and their siblings if they also attend West Hampstead Primary School) is absent because they, or a member of their household, have symptoms of Covid-19 and the household is required to self-isolate. The rest of their school bubble or hub are attending school as normal.
- A child's bubble or hub is not permitted to attend school because they, or another member of their bubble or hub, have tested positive for Covid-19.

4. Home and School Partnership

West Hampstead Primary School is committed to working in close partnership with families and recognises each family is unique and because of this, remote education will look different for each family in order to suit their individual needs.

Where possible, it is beneficial for children to maintain a regular and familiar routine for each 'school day' they are at home. We would encourage parents to support their children's work and find an appropriate place for them to work with good levels of concentration.

All children sign an 'Acceptable Use Policy' at school, which includes e-safety rules, and this applies when children are working on computers at home too.

5. Remote Education at West Hampstead

This policy applies to two scenarios:

Scenario 1:

A child (and their siblings if they also attend West Hampstead Primary School) is absent because they are awaiting test results and the household is required to self-isolate. The rest of their school bubble/hub are attending school and are being taught as normal.

If your child is unable to come to school because they are self-isolating, we will be providing learning resources through the *Oak National Academy*. This is a new resource, which has come recommended by the Department for Education

This resource has high-quality videos and lesson resources to support your child at home and is in line with the national curriculum taught in school. The lessons are age appropriate, but we must be clear that, unlike our recent provision on Google Classroom, the lessons have not been personalised for our children.

You will find a link to these resources on our school website. There is no need to login, simply select your child's year group and get started. Here is a step-by-step guide to this email to help you:

- 1. Go to https://www.westhampstead.camden.sch.uk/
- 2. Scroll down and click the 'Oak National Academy' link.



3. The link will take you to the following page. Select the link https://classroom.thenational.academy/schedule-by-year.

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4. You will then see the following page. Select the year group your child is in to get started.



Scenario 2:

A child's bubble or hub is not permitted to attend school because they, or another member of their bubble or hub, have tested positive for Covid-19.

In this scenario, the following will happen:

The children will receive lessons on Google Classroom.

What is Google Classroom?

Google Classroom is a free web service, developed by <u>Google</u>, for schools, that allows learning to continue at home. The primary purpose of Google Classroom is to streamline the process of sharing files between teachers and students.

The teaching staff will be providing an online version of the 'West Hampstead Curriculum'. Work will become available from 9am on the first full day of isolation. It would be great if you could provide your children with a set place for them to work.

Although we realise that every family has different circumstances, it is important, if possible, to try and give the children a familiar routine.

We are suggesting that they follow a timetable similar to the school routine. At 9am at least four activities will appear on Google Classroom for your children to complete. Their teacher will be available to give feedback between 9 -10am.

Here is a suggested timetable:

9-10.00am	Check in / log onto <u>https://classroom.google.com</u> . Teacher available for communication.
10-10.30	Reading and comprehension
10.30 -11.15	English Focus
11.15-11.30	Break
11.30-12.30	Maths Focus
12.30-1.30	Lunch
1:30 - 2.30	The Wider Curriculum (Topic, Science, RE, PSHE)
2.30 - 3.30	PE or Art

• If the class teacher is not well enough to work, then links to lessons on BBC Bitesize, the Oak Academy and other resources regularly used in school will be sent home for children to complete.

5. Keeping in touch with pupils and their parents

- Parents can email class_teachers and the Senior Leadership Team via the office email address: admin@westhampstead.camden.sch.uk
- The Head Teacher, Deputy Head Teacher or Assistant Head TEacherswill deal with complaints in line with our complaints procedures.

Staff can expect pupils learning remotely to:

- Be contactable during the school day.
- Complete work to the deadline set by teachers.
- Seek help should they need it between 11.30am and 12.30pm from their class teacher on the 'class stream'.
- Alert teachers if they are unable to complete their work for any reason.

Staff can expect parents with children learning remotely to:

- Make the school aware if their child is sick or otherwise cannot complete their work.
- Seek help from the school should they need it.
- Be respectful when making any complaints or concerns known to staff.